

Federal Ministry of Education

Federal Government Girls' College, Minjibir

Invitation to Tender and Pre-Qualification

The Federal Government Girls' College, Minjibir is desirous to implement its 2016 intervention projects and capital appropriation. In compliance with the public procurement act 2007, the college invites interested, competent, reputable and qualified contractors with relevant experience and good track records necessary for the execution of this projects.

(A) SCOPE OF WORK: (for 2016 SDG intervention projects)

LOT NO	PROJECT TITLE/DISCRPTION	LOCATION
W1	Provision of Modern Kitchen and Renovation of Dinning Hall	FGGC Minjibir
W2	Construction of VIP Toilets & Bathrooms (Classrooms & Hostels Areas)	FGGC Minjibir
W3	Construction of Borehole & Reticulation of Water	FGGC Minjibir

(B) SCOPE OF WORK: (for 2016 capital projects)

LOT NO	PROJECT TITLE/DISCRPTION	LOCATION
W4	Construction of Multipurpose Hall	FGGC Minjibir

(C) MANDATORY REQUIREMENTS (WITHOUT WHICH A BIDDER SHALL BE DISQUALIFIED FROM FURTHER PARTICIPATION)

Prospective bidders are required to submit the following documents:

- (i) Certificate of Incorporation/Registration with Corporate Affairs Commission (CAC)
- (ii) Certificate of compliance from PENCOM in accordance with the pension Reform Act, 2004. No document from any PFA will be accepted:
- (iii) Tax Clearance Certificates for the last three (3) years (2013, 2014 & 2015) corresponding with declared turnover;
- (iv) VAT Registration with TIN NO

(v) Certificate of Compliance with Industrial Training Fund (ITF) in accordance with the provision of ITF Amendment Act 2011;

(vi) Certificate of compliance with Financial Reporting Council of Nigeria (FRCN);

(vii) Certificate of Compliance with National Social Insurance Training Fund (NSITF); and

(viii) Submission of an Interim Registration Report (IRR) from Bureau of Public Procurement (BPP) as evidence of registration on the National Database of Contractors, Consultants and Service Providers in line with section 5(h) and 6(i)(f) of the public Procurement Act, 2007.

(D) OTHER REQUIRMENTS:

(ix) Company Audited Accounts for the last three years (2013, 2014 & 2015) showing annual turnover;

(x) Company profile and Technical qualifications of key personnel with evidence of experiences on similar jobs;

(xi) Evidence of Registration with Relevant Professional Bodies (for Architects, Civil Engineers, Quantity Surveyors etc.) is mandatory for Construction works;

(xii) Detailed Company profile evidencing its core business and years of experience, relevant experience in assignments of similar nature. References that can attest to successful completion, key personnel available for the assignment, and any other information that may show the consultant's ability to carry out the assignment satisfactorily. (Consultancy services);

(xiii) List of verifiable construction equipment, with proof of ownership or lease agreement (for works only);

(xiv) Verifiable list of similar jobs successfully executed in the last three years including letters of Award of Contracts, project costs, job completion certificates and payments (please provide contact addresses of the clients)

(xv) Evidence of financial capability to execute the projects (Bank Guarantees from reputable banks will form part of the evaluation criteria);

(xvi) Evidence of payment of Tender Fee of N20,000.00 for works only and

(xvii) A sworn affidavit confirming that all information presented and attached are true and correct of the company and that no officer of the Federal Ministry of Education is a former or present Director, Shareholder or has any pecuniary interest in the bidder.

(E) TENDER DOCUMENTS

Tender documents are obtainable in the school on the presentation of payment receipt (Payments made to Federal Government Girls College Minjibir TSA Accounts. FGC Minjibir CBN Remitta: 051702602100) of non-refundable of fee of Twenty Thousand Naira (N20,000.00) only

(F) SUBMISSION OF COMPLETED PRE-QUALIFICATION DOCUMENTS

The completed pre-qualification documents must be submitted in separate and sealed envelopes with the name(s) of the project(s) for which documents are submitted, marked clearly on the envelopes.

Prequalification documents should be addressed and submitted to:

**The Secretary, School Tender Board,
Federal Government Girls College, Minjibir**

(C) CLOSING OF SUBMISSION:

Submission of bidding documents closes **on 5th August, 2016 by 12:00 noon** and the opening of tender commences immediately

PLEASE NOTE THAT

(i) A Post Review of Procurement Documentation may be carried out where contractors and Service Providers may be required to present the original copies of their CAC, VAT, PENCOM, TAX, ITF, FRCN, NSITF certificates and may there after refer any/all to the relevant security Agencies, CAC, FIRS, PENCOM and any other relevant bodies for verification.

**Signed;
Management**